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**ASIAN BIRD FAIR (ABF) HOSTING CRITERIA 2026**

The Asian Bird Fair (ABF) is an annual event created to highlight the different bird fairs in Asia, to promote the protection of birds and their habitats, encourage birdwatching and other ecotourism activities. The ABF is organised jointly by the host city and the ABF Executive Committee (ExecComm). For the past 12 events, we have brought together over 140,000 visitors and participants to our event with over 26 countries represented.

ABF 2026 is now open for hosting. This process will begin immediately and listed below are the standard requirements.

**CRITERIA FOR POTENTIAL HOSTS 2026**

Interested organizations must fulfil the following requirements:

1. Present a letter of intent to host the Asian Bird Fair by 30th June 2024 to the ABF Executive Committee (ExecComm). The letter must include proposed dates, venue and letter of support from local government/national government agencies. Other important information such as themes, bird species to be highlighted and draft schedule of activities should be included if available.

2. Attend at least one regional bird event prior to hosting the ABF.

3. Organize and host (provide round trip airfares, transportation, accommodation, and meals) an Ocular Trip for the 3 ExecComm members to the fair site at least 5 months before holding the ABF.

4. Organize a 5-day official Asian Bird Fair starting with a Welcome Dinner on the eve of the ABF, a 2-day bird fair and an ecotourism/cultural tour of the host city and/or its’ environs on the fourth day.

5. Invite the Asian Bird Fair network members and other related organizations based strictly on the recommendations and approval by the ABF ExecComm.

6. During the ABF, the host will sponsor 1 round airfare to each of the ABF ExecComm including transportation, accommodation and meals.

7. Each of the invited organizations above should be provided a booth to promote their organizations and activities.

8. Provide local transportation (airport to venue to airport), board and lodging for at least 2 delegates (3 in the case of the ABF ExecComm) of the invited organizations for the duration of the Asian Bird Fair. Extra delegates to be charged accordingly.

9. Where possible, the host will sponsor at least 1 round trip airfair to each invited ABF network member.

10. Partner with the local government of the host city to promote ecotourism potential such as cultural sites, crafts, cuisine, and where possible, partner with the national agencies concerning tourism, environment and education.
11. Encourage local community and learning institution participation.
12. To host and pay for the cost of a Turnover Dinner during the preceding ABF to launch their ABF.
13. The program should include a session to discuss feedback and to encourage the hosting of the succeeding ABF.
14. Preference for ABF potential hosts will be given to organizations with existing bird events (festivals, fairs etc).
15. During the Opening Ceremonies and all dinners, include slot for a representative from the ABF ExecComm to deliver a message.
16. The logo (and use) of the ABF is the sole propriety of the ABF ExecComm. Past and future hosts can use the logo with the expressed approval of the ABF ExecComm.

**ABF ADDITIONAL REQUIREMENTS**

During the Asian Bird Fair, the host must do the following:

1. Organize a Welcome Dinner to be hosted by/with the local government or partner (i.e. city mayor or tourism department or similar). Program must include a speaking slot for the ABF ExecComm and to acknowledge all participating organizations and exchange of tokens.
2. Turnover Dinner to be shouldered by the host of the succeeding ABF to introduce the next venue, date, theme, logo, proposed schedule and attractions of the host city. If possible, a representative of the local government partner of the next host city should also be present. Program must include a message from the ABF ExecComm, presentation of logos and snapshots of previous ABFs in chronological order.
3. Organize post-fair birdwatching tours for paying delegates. This is optional.

**PROPOSED SCHEDULE**

The schedule of events during the ABF should be as follows:

1st Day Eve of the bird fair
   - Arrival
   - Welcome Dinner
2nd Day of the bird fair
   - Opening Ceremonies
   - Exhibits/booths/talks
   - Fellowship Dinner
3rd Day of the bird fair
- Ecotourism Forum
- Closing Ceremonies
- ABF Dinner

4th Day
- Ecotour to birdwatching/cultural sites
- Turnover Dinner (sponsored by the next ABF host)

5th Day
- Check Out / Post Tour (duration of post tour is subject to host capacity)

For further inquiries of information, kindly contact the ABF ExecComm at abirdfair@gmail.com or visit www.asianbirdfair.org